**Working in Partnership** 

**4.5 Parental Involvement**

Policy statement

At Mayfield Preschool, we believe and advocate that Parents are the experts on their children, and that when we work closely in partnership with them then their children can truly flourish and their learning be enhanced. We endeavour to keep all parents (both mother and father, with rightful access) well informed and involved in their children’s learning.

**Procedures**

We make the following information available to parents:

* How we deliver the EYFS (2015) via a large wall poster, EYFS Guide for Parents, transition and rising 5’s materials, newsletters and weekly updates, informal and formal discussion with parents and Tapestry, as well as our website.
* Range of activities and experiences via our weekly updates, termly newsletters and opportunities to inform of child’s interests through ‘Superstar Story’ and ‘Parent’s Voice’. AS well as through parent comments following observations on Tapestry (our online learning journal).
* How we support children with special educational needs via our policy ‘Supporting Children with Special Educational Needs’
* Details of all our policies – a full list and copy of all our policies is available via our website.
* Full details of all staff including Key Person – available on our website and in our lobby.
* Pre School contact details

*What do we do?*

* We have a means to ensure all parents are included – that may mean we have different strategies for involving fathers or parents who work or live apart from their children.
* We consult with all parents to find out what works best for them.
* We inform all parents about how the setting is run and its policies through access to written information and through regular informal communication. We check to ensure parents understand the information that is given to them.
* We encourage and support parents to play an active part in the governance and management of the setting by advertising to all parents any vacancies on our directors board/committee
* We inform all parents on a regular basis about their children's progress via home contact books, informal chats, Learning Journals and the 2 year progress check.
* We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the setting as well as how to support their children at home.
* We inform parents about any trips or visits and events coming up via newsletter and email.
* We individually consult with parents about the times of meetings to avoid excluding anyone.
* We provide information about opportunities to be involved in the setting in ways that are accessible to parents with basic skills needs, or those for whom English is an additional language.
* We hold our meetings either at the Scout and Guide Hut or Fire Station, both which meet DDA requirements and are accessible for all.
* We inform all parents of the systems for registering queries, complaints or suggestions and check to ensure these are understood.
* We inform all parents of the system /policy to be followed in the event of a child not being collected at the appointed time or in the event of a child going missing from the setting. All parents have access to our written ‘Missing Child’ and ‘Uncollected Child’ policies.